

## SUBCONTRACTOR PREQUALIFICATION FORM

Company Name \_\_\_\_\_

Complete Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax number \_\_\_\_\_

Contact Name \_\_\_\_\_ E-mail address \_\_\_\_\_

Federal Tax ID # \_\_\_\_\_ Contractor's License No. \_\_\_\_\_

Years in Business: \_\_\_\_\_ Size of projects preferred \$ \_\_\_\_\_

Currently Licensed in (States) \_\_\_\_\_

Preferred Project location(s) \_\_\_\_\_

Trade(s) of Work \_\_\_\_\_

### INSURANCE INFORMATION

General Liability Limits: \$ \_\_\_\_\_ per occurrence \$ \_\_\_\_\_ aggregate

Insurance Company/Address \_\_\_\_\_

Agent Name/ Phone # \_\_\_\_\_

### OTHER INFORMATION In the past five years has the company...

- operated under any other name?  Yes  No
- had any liens filed against it by any of its subcontractors or suppliers?  Yes  No
- ever failed to complete a contract, been defaulted, or had a contract terminated?  Yes  No
- or any of its key people been a party to a bankruptcy or reorganization proceeding?  Yes  No
- or any of its key people been involved in any lawsuit arising from a project?  Yes  No
- or any of its key people been investigated for or found to have committed a violation of any labor laws?  
 Yes  No

Give details for any yes answer on a separate sheet.

### Attach a sheet that includes the following:

- **COMPLETED PROJECTS** - List four (4) representative projects completed in the last five (5) years.
  - Include: Name of Project, Location, Contracting Company, Contact Name/Phone No., Contract Amount, and Completion Date
- **CURRENT PROJECTS** - List four (4) representative projects currently under construction.
  - Include: Name of Project, Location, Contracting Company, Contact Name/Phone No., Contract Amount, and Completion Date
- **TRADE REFERENCES** - List three (3) of your subcontractors or suppliers.
  - Include: Company Name, Address, Phone Number, and Contact Name
- **CLIENT REFERENCES** - List three (3) clients.
  - Include: Company Name, Address, Phone Number, and Contact Name

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_ Title \_\_\_\_\_